



Job Profile

Position: Hygiene & Sanitation Coordinator
Employee Type: Permanent
Supervisor: Program Director/Program Manager
Department: Program

POSITION PURPOSE:

Oversees the development and implementation of culturally appropriate hygiene and sanitation programs that strive to initiate and sustain a positive behavior change within the communities. Provides training and support to HS facilitators and communicates effectively with the Program Manager and other staff to ensure the H&S program is integrated appropriately into the overall development plan. Acts as a LWI H&S representative to other WASH organizations or local partners implementing hygiene and sanitation programs.

DIMENSIONS:

Direct Reports	At least 1
Travel	Up to 50%
Budget Management	H&S country budget

JOB REQUIREMENTS:

EDUCATION/EXPERIENCE	<ul style="list-style-type: none"> Professional degree in Nursing/Public Health/Social Sciences or related field Knowledge of participatory hygiene approaches such as SLTS/CLTS/PHAST, Community Care Groups and Community Health Clubs Knowledge of behavior change methodologies. Minimum 5 years' experience in a similar role, including developing multi-faceted H&S programs for NGOs. Evidence of completing H&S trainings such as completion certificates from LWI trainings, CLTS trainings, etc.
BUSINESS COMPETENCIES & GENERAL SKILLS	
<ul style="list-style-type: none"> M&E and project management skills Good reporting/writing skills Knowledge of Hygiene and Sanitation issues in country Proficient in Microsoft Office Programs 	<ul style="list-style-type: none"> Advanced English reading, writing, and speaking skills. Availability to travel inside the country. Valid drivers' license

AREAS OF RESPONSIBILITY

- Provide support to the Country Director/Program Manager in hygiene and sanitation areas.
- Research and implement effective hygiene and sanitation promotions which are contextually/legally appropriate in country.
- Work with the M&E Officer/Manager to coordinate baseline surveys within targeted areas.
- Train and oversee hygiene and sanitation facilitators as well as verify the correct application of all classes shared to the community members.
- Assess H&S data collected, analyze, and develop training materials to address gaps.

- Document a training plan, develop a field report of training interventions, and update the Program Manager in a timely manner.
- Participate in training of community members, schools, churches, and other beneficiaries in the H&S promotion strategy.
- Ensure records, reports and logs of trainings undertaken are up-to-date and submitted to the Program Manager
- Act as liaison between LWI and other WASH organizations or local partners implementing hygiene promotions.
- Monitor and review promotions on a regular basis and be able to take corrective actions, if needed
- Ensure Living Water Global Quality standards and H&S guidelines are being met.
- Ensure and oversee H&S Facilitators keep all supplies and materials ready to use for the classes in the communities by maintaining the proper inventory and budget.